



सत्यमेव जयते



भारत 2023 INDIA

वसुधैव कुटुम्बकम्

ONE EARTH • ONE FAMILY • ONE FUTURE

गृह मंत्रालय

भारत सरकार

नॉर्थ ब्लॉक, नई दिल्ली-110001

MINISTRY OF HOME AFFAIRS

GOVERNMENT OF INDIA

NORTH BLOCK, NEW DELHI-110001

**D.O. No. I-21023/45/2023-IPS.III**

Dated, 14<sup>th</sup> December, 2023

The Ministry of Home Affairs invites nominations of IPS officers for Central deputation every year from various States/Cadres for filling up the vacancies at various levels, i.e. from Superintendent of Police to Director General.

**2. For the year 2024 you are requested to send the nominations for the purpose.**

The detailed guidelines for drawing up the list of the officers, as given in **Annexure-I**, may please be strictly adhered to while forwarding the names of IPS officers for Central Deputation.

3. It is needless to mention that 40% of Senior Duty Posts in each cadre are earmarked as Central Deputation Reserve (CDR) posts. The Central Deputation Reserve (CDR) of each IPS cadre determines the extent to which the number of officers could be sent on deputation to Government of India. However, it has been the experience that the offer lists of some States do not contain sufficient number of names vis-a-vis CDR utilization. Hence, States need to sponsor adequate number of officers so that posts reserved for IPS officers in Central Armed Police Forces (CAPFs)/Central Police Organizations (CPOs) are manned by them.

4. For proper cadre management, it is necessary to ensure a satisfactory utilization of CDR by movement of officers from the States to the Centre. It would, therefore, be appropriate if a conscious attempt is made by the State Governments to forward the names of officers for deputation under the Government of India in such a manner that, as far as possible, every eligible officer gets an opportunity to serve at the Centre at least once at the middle level and again at the senior level.

5. While sponsoring officers, care may be taken to ensure that officers of different levels/ranks are adequately and proportionately represented. It is necessary to ensure that names of sufficient number of officers are made available on offer at various levels for Central Deputation.

6. A detailed exercise is undertaken before an officer is selected for a post under the Central Government. Sometimes State Government withdraw the name of the officer(s) from offer subsequent to their selection to a post or do not relieve them for taking up the assignment at the Centre consequent upon their selection. This results in considerable delay in placement of officers at the Centre and adversely impacts the entire process of selection, deputation and cadre management.

Contd...2/-

7. The Government of India have been following the policy of debaring officers from Central Deputation for five years if any officer, on being selected, does not join within one month of issue of his/her appointment order, either on account of personal disinclination or on refusal by the concerned State Government to relieve the officer. Therefore, it may be ensured that an officer, once placed on the offer list, continues to be available for consideration throughout the year and his name should not be withdrawn during this period barring in exceptional circumstances, and even in such an event, an intimation of change in the availability status of the officer should be given at the earliest opportunity and definitely before his selection.

8. Those officers who have not completed the required "cooling off" period in the cadre may not be included in the offer list till completion of the 'cooling off' period.

9. For processing the request of Central deputation, there is a "online portal" i.e. <https://ipsdeputation.mha.gov.in> for managing the complete process of forwarding nomination of eligible IPS officers to this Ministry for Central deputation. It is observed that a few IPS officers have submitted their applications/nominations on this portal for approval of the competent authority. However, the same are not being processed/forwarded by the Cadre Controlling Authorities/State Governments to this Ministry. For clarifications, if any, Under Secretary, (IPS-III), MHA may be contacted over telephone number 011-23094517 & 011-23094038 and e-mail [us-ips3@nic.in](mailto:us-ips3@nic.in) & [so-ips3mha@nic.in](mailto:so-ips3mha@nic.in).

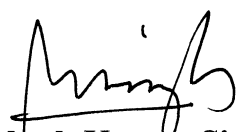
10. Only those applications that have been validated electronically by the Nodal Officers will be accepted. All the Nodal Officers may be requested to ensure that details in Annexure-I to IV are duly filled in and complete in all respect. In case of change of the existing Nodal Officer, details along with e-mail I.D. of the Nodal Officer may be intimated to this Ministry.

11. I would request you to forward the names on priority basis keeping in view the above mentioned requirements.

With regards,

Yours Sincerely,

Encl: As above

  
(Rakesh Kumar Singh)

To

1. The Chief Secretaries of all States (Except UTs.)
2. The Joint Secretary (UT), MHA

Copy to:-

1. DoP&T (Office of EO&AS)/Guard File
2. Sr. Technical Director (NIC), MHA for uploading on MHA website (IPS Portal under Head-Appointment-Central Deputation- Other circulars and What's New)

**Government of India  
Ministry of Home Affairs  
Police-1 Division**

**I-21023/45/2023-IPS.III**  
**Annexure-I**

**Guidelines for the preparation of “offer list” for consideration for appointment to the posts of DG/Spl. DG/Addl. DG/IG/DIG/SP under the Government of India during the year 2024.**

**1. ELIGIBILITY**

- (a) Empanelled officers as Director General at the Centre
- (b) Empanelled officers as Additional Director General at the Centre
- (c) Empanelled officers as Inspector General at the Centre
- (d) SP [*Minimum 07 years service (for IB, NLA, CBI and R&AW 05 years)*].

**2. “COOLING OFF” PERIOD**

An officer will be considered for deputation to the Central Government for the posts of SP, DIG and IG only if he has completed “cooling off” period of three years prior to the proposed date of his appointment at the Centre, after his previous Central Deputation, if any. In the case of IPS officers borne on the cadres of Assam-Meghalaya, Manipur, Tripura, Nagaland, Sikkim, Arunachal Pradesh, Mizoram and Jammu & Kashmir, the prescribed cooling off period is of two years. Officers of other cadres, who have served in Assam Meghalaya, Manipur, Tripura, Nagaland, Sikkim and Jammu & Kashmir, Mizoram and Arunachal Pradesh cadres for a period of two years in continuation of their tenure at the Centre will be eligible for re-deputation to the Centre.

The period of “cooling off” is counted from the date the officer reports to the parent cadre on reversion from Central deputation including extended deputation arising out of proceeding on study leave, EOL, etc. In case of premature repatriation on personal grounds, the “cooling off” period will count from the date on which the officer would have completed his full tenure in the normal course.

**3. VIGILANCE CLEARANCE AND CONFIRMATION IN IPS**

Only those officers who are clear from vigilance angle and confirmed in IPS be placed on offer. The requisite certificates be endorsed by an officer of not less than the rank of Joint Secretary to the State Government. In case anything adverse comes to the notice of the State Government subsequent to offering the officer(s) for Central deputation, the same should be conveyed to this Ministry immediately.

**4. DEBARMENT**

If an officer “on offer” is selected for a Central posting and does not report either on his own or at the instance of the State Government, he would be debarred for consideration for a post under the Government of India for a period of five years. Officers, who have already been debarred, should not be offered on deputation to the Central Government before the debarment period is over.

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**5. CDR UTILIZATION**

It is needless to mention that 40% of Senior Duty Posts in each cadre are earmarked as Central Deputation Reserve (CDR) posts. The Central Deputation Reserve (CDR) of each IPS cadre determines the extent to which the number of officers could be sent on deputation to Government of India. However, it has been the experience that the offer list of some States do not contain sufficient number of names vis-a-vis CDR utilization. Hence, States need to sponsor adequate number of officers so that posts reserved for IPS officers in CAPFs and CPOs are manned by them.

In formulating the offer list for the year 2024, care may be taken to offer officers of different seniority levels in sufficient numbers in consonance with the utilization of Central Deputation Reserve (CDR) in the cadre. It would, therefore, be appropriate if a conscious attempt is made by the State Governments to forward the names of officers for deputation under the Government of India in such a manner that, as far as possible, every eligible officer gets an opportunity to serve at the Centre at least once at the middle level and again at the senior level. While sponsoring officers, care must be taken to ensure that officers of different levels/ranks are adequately and proportionately represented. It is necessary to ensure that names of sufficient number of officers are made available on offer at various levels for Central Deputation.

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